



## Urban Squash Cleveland – Wellness & Squash Director Job Description

Urban Squash Cleveland is an after-school youth development program, which uses the sport of squash, in combination with academic tutoring, literacy development, fitness education, community service, and mentoring to make a lasting positive impact on the lives of urban public school students. Founded in 2010 through collaboration with the National Urban Squash and Education Association (NUSEA), Urban Squash Cleveland works with 5<sup>th</sup> – 10<sup>th</sup> grade students in Cleveland since January 2012.

**Job Title:** Wellness & Squash Director

**Reports to:** Executive Director

### **Principal Accountabilities**

- Plan and facilitate weekday squash practices for 15 students of varying skill level
- Plan and facilitate Saturday squash practices of varying levels
- Schedule and organize student participation in all local and out of state squash tournaments
- Manage squash equipment and clothing for 30+ students
- Recruit and manage squash volunteers
- Work with Executive Director and Academic Director in ensuring success of other parts of programming, including parent communication, community outreach and community service

### **Qualifications and Requirements**

#### **REQUIRED**

- Knowledge in the game of squash
- Strong desire to work with children
- Strong communication and organizational skills
- Valid driver's license
- Must be able to pass a background check

#### PREFERRED

- Experience in coaching/teaching children
- Bachelors Degree in any field, or a student working towards a Bachelors Degree
- Experience in working with/maintaining relationships with families
- Proficient in Microsoft Office and Google documents

**Compensation:** Commensurate with experience.

The ideal candidate will be a high-energy, creative, hard-working, self-starter with strong communication, organizational, and interpersonal skills. Most importantly, candidates must have a passion for working with youth in the city, and a belief that all children can learn and grow if given the proper guidance and support. Applicant must hold a current driver's license in good standing.

Interested candidates should send a resume and cover letter to Leigh Digel, Board President, as an email attachment to [ldigel@deloitte.com](mailto:ldigel@deloitte.com). No phone calls please. Learn more at [www.urbansquashcleveland.org](http://www.urbansquashcleveland.org) and [www.nationalurbansquash.org](http://www.nationalurbansquash.org).

*Urban Squash Cleveland is an equal opportunity employer. Qualified applicants are considered for employment without regard to age, race, color, ethnicity, religion, sex, national origin, sexual orientation, disability, or veteran status.*