

Urban Squash Cleveland

Program Director

Salary: \$55,000 - \$65,000, with benefits

Type: Full time

Location: Cleveland, OH

Start date: Summer 2021



About Urban Squash Cleveland

Established in 2012, Urban Squash Cleveland is an organization that empowers youth to reach their potential through the sport of squash, academic support, and enrichment experiences. USC provides team members with high quality programming sessions 6 days per week, under a holistic approach to development that helps kids achieve their academic, athletic and personal goals.

Urban Squash Cleveland's 10,000 sq. ft. facility is located on the campus of Urban Community School, and it features four squash courts, a classroom for fifty students and a staff office. Most sessions take place at USC, while squash tournaments and other enrichment activities oftentimes take place in highly esteemed universities across the country.

On our campus, the organization works closely with community partners including Facing History, MetroHealth, The Refugee Response, and The House of Champions to help fuel our program with resources that support USC's holistic mission.

Urban Squash Cleveland is a member of the Squash and Education Alliance, a network of twenty five organizations around the world that utilize the highly successful model of providing year-round, long-term support to young people who deserve and desire more. USC currently works with a team of 47 student athletes and 11 alumni.

USC fully adheres and is committed to the [Diversity, Equity and Inclusion values of the Squash and Education Alliance](#).

About the Position

Urban Squash Cleveland is seeking a self-motivated, highly organized Program Director who is passionate about working with children and adolescents, providing them with life changing opportunities within USC's successful model. The Program Director will manage all program related logistics, and support USC students with their development. The Program Director will also lead program staff, interns and volunteers, creating and implementing systems that enable sustainable growth for the organization.

The Program Director will report to the Executive Director.

Responsibilities

- Prepare a yearly curriculum of academic and enrichment activities for the USC team of student athletes.
- Lead daily program sessions with USC student-athletes.
- Manage and coordinate all program logistics, including but not limited to transportation, scheduling of sessions, and tracking sessions' data and performance.
- Work with the Executive Director to implement and monitor activities at Urban Squash Cleveland during program hours and enrichment activities. Program hours are on school days, typically from 3:45 pm to 6:15 pm. Enrichment activities take place on Saturdays and during weekends when the USC team is travelling to a tournament.
- Identify and secure academic and other opportunities in Cleveland and other cities that align with the needs and goals of individual students and with the team.
- Communicate regularly with parents, teachers, school principals, partners, counselors, and others in each student's support system.
- Work with the USC staff, the board, partners, volunteers and community squash members to meet the needs of the organization, including but not limited to fundraising events, community squash activities and other opportunities that help broaden awareness of the organization, and move USC's mission forward in the community.
- Run 3-4 weeks of USC Summer programming in July.
- Be willing to work overtime when travelling to tournaments during weekends with the team. The Program Director is expected to lead 3-4 overnight trips each year.

Qualifications

- Experience working with children and in education is preferable, especially culturally fluent professionals.
- Experience planning and managing group activities.
- Must have a valid driver's license and willingness/ability to drive students in a 10-passenger van.

Compensation and Benefits

Urban Squash Cleveland provides a competitive compensation package, including a salary in the range of **\$55,000 - \$65,000**. Other benefits include health insurance, a retirement stipend (provided yearly after 2 years with the organization), generous paid time off, sick leave policies and support of the employees' needs, including wellness and mental health.

If interested in the position, please send a cover letter and resume to Iago Cornes at iago@urbansquashcleveland.org

Urban Squash Cleveland provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.



4701 Lorain Avenue, Cleveland, OH 44102

www.urbansquashcleveland.org